

# Maxwell Kalkbrenner

Saint Cloud, MN 56303

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I'm a hard worker who finds joy in getting a job done well. Not much for unnecessary words because my actions and accomplishments speak loud enough. Give me a task and I will do everything in my power to accomplish it.

Authorized to work in the US for any employer

## Work Experience

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### **Range Safety Officer**

Untied States Axe Throwing - Saint Cloud, MN

September 2022 to Present

To coach people in the sport of axe throwing in a safe and professional environment.

### **Youth Development Professional**

Boys & Girls Clubs of America - Sartell, MN

October 2022 to November 2022

### **Sales Associate**

Good Earth Food Co-op - Saint Cloud, MN

November 2021 to August 2022

### **Kitchen Staff/Cook**

Marcus Parkwood Cinema - Waite Park, MN

November 2021 to November 2021

### **Cashier/Sales Associate**

Family Dollar - Litchfield, MN

August 2021 to October 2021

### **Cashier/Cook**

Casey's General Store - Litchfield, MN

April 2021 to August 2021

### **Cashier/Sales Associate**

Family Dollar - Litchfield, MN

April 2020 to April 2021

## Education

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### **High school diploma**

Litchfield Senior High School - Litchfield, MN

## Skills

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- Cash handling (3 years)
- Retail sales (3 years)
- Cashiering (3 years)
- Sales (3 years)
- Stocking (3 years)
- Cleaning (3 years)
- Food service (2 years)
- Serving (1 year)
- Basic math (10+ years)
- Kitchen experience (1 year)
- Host/hostess experience (2 years)
- Food safety (1 year)
- Food preparation (1 year)
- Meal preparation (1 year)
- Laundry (10+ years)
- Communication skills (10+ years)
- Cooking (1 year)
- Data entry (10+ years)
- Customer service (3 years)
- Restaurant experience (1 year)
- Organizational skills (10+ years)
- Merchandising (3 years)
- Pricing (2 years)
- Upselling (3 years)
- Food handling (1 year)
- Kitchen management (1 year)
- Leadership (2 years)
- Sales (3 years)
- Customer service (3 years)
- Analysis skills (10+ years)
- Inventory Control (3 years)
- Microsoft Word (10+ years)
- Management (2 years)
- Supervising Experience (2 years)
- Produce Experience (1 year)
- Food production (2 years)
- Maintenance (3 years)
- Time management (10+ years)

- Proofreading (10+ years)
- Phone etiquette (5 years)
- English (10+ years)
- Typing (10+ years)
- Problem management (10+ years)
- Sports coaching (1 year)
- Social media strategy (1 year)
- Social media marketing (1 year)
- Public speaking (6 years)
- Security (2 years)
- Teaching (2 years)
- Change Management (2 years)
- Incident Management (2 years)
- Project Management (6 years)
- Help Desk (2 years)
- Hospitality (9 years)
- Computer skills (10+ years)
- Microsoft Excel (10+ years)
- Microsoft Office (10+ years)
- Computer literacy (10+ years)
- Child welfare (1 year)
- Childcare (1 year)
- Childhood development (1 year)

## Languages

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- English - Fluent

## Assessments

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### **Basic attention to detail — Expert**

October 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Expert](#)

### **Customer service — Highly Proficient**

September 2022

Identifying and resolving common customer issues

Full results: [Highly Proficient](#)

### **Security guard skills — Expert**

November 2022

Assessing risks, enforcing security standards, and handling complaints

Full results: [Expert](#)

### **Customer focus & orientation — Proficient**

October 2022

Responding to customer situations with sensitivity

Full results: [Proficient](#)

### **Management & leadership skills: Impact & influence — Proficient**

August 2022

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: [Proficient](#)

### **Retail customer service — Proficient**

August 2022

Responding to customer situations in a retail setting

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

September 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.