

ST. CLOUD AREA FAMILY YMCA

JOB DESCRIPTION

Janitorial /Light Maintenance

Qualifications:

High School diploma or equivalent.

Current Certified Pool Operators certificate or able to achieve within 90 days.

Physically able to perform all job related tasks including color differences.

On call availability

Good written and oral communication skills.

Good grooming habits.

Good moral character.

Good organizational skills.

Self starter. Little or no supervision required.

Good mechanical aptitude and problem solving skills. Able to diagnose problems and effect repairs.

Provide own tools, meters, instruments, etc.

Duties and Responsibilities:

Check building and equipment daily to insure all is clean and in good working order for the comfort, convenience and safety of members and employees. Take initiative to improve conditions as needed.

80% of members stay at a facility because of the cleanliness. So keeping the building clean is very important.

Make repairs to buildings and equipment:

Electrical - Replace bulbs, switches, ballast's, test outlets, circuits, trace circuits, low voltage, communications, etc

Mechanical - replace filters, belts, clean & lubricate equipment, perform scheduled preventive maintenance, maintain and repair fitness equipment, HVAC, temperature controls incl. pneumatics, etc.

Plumbing - Repair faucets, flush valves, pumps, maintain drains, water fountains, operate heaters, Repair heaters, etc.

Structural – Replace glass, repair doors, hardware, furniture, flooring, sheetrock, painting, etc.

Pools – Operate and maintain pool equipment. Maintain water quality/sanitation at or above State Health Code requirements including chemical calculations and adjustments, etc.

Landscape – Maintain, repair and improve grounds including mowing, trimming, snow removal, etc.

Keep work areas clean and organized.

Assist Building Superintendent as necessary.

Report to Building Superintendent any repair unable to perform, conditions that affect member comfort, safety, efficient operation, etc.